



(10)

**OFFICE OF THE DEAN ACADEMIC AFFAIRS**  
**RAJASTHAN TECHNICAL UNIVERSITY**  
AKELGARH, RAWATBHATA ROAD, KOTA-324010  
Ph-0744- 2473015, website : www.rtu.ac.in, email : dean.academic@rtu.ac.in

No.: RTU/Acad./F(17)04/Branch Change/19/ 586-94 Date: 15.05.2019  
17.

**AMENDMENT IN NOTIFICATION**

In partial modifications of the notification no. RTU/F(17)Acad./2010-11/9347-47, dated 17.07.2013 regarding Change of Branch Rules, existing point no.1 of Eligibility Criteria and point no. 11 of Procedure is hereby amended, as per following, in view of guidelines for new scheme of Credit Based Choice System (CBCS) implemented from session 2018-19 :

**ELIGIBILITY CRITERIA**

Point No. 1 :

The student must have cleared the I semester B.Tech. examination in all components in one/single attempt with an aggregate SGPA  $\geq 5.50$ .

**PROCEDURE**

Point No.11 :

In case of a tie in merit among the students, priority for the branch change shall be given to the student on the basis of following order :

- (A) Total Grade Points earned in all the theory subjects in B.Tech. I Semester Examination. The grade points shall be calculated as per the table printed on the back page of University's mark sheet.
- (B) Grade points earned in Engineering Mathematics-I(1FY-2-01).
- (C) Merit of Admission as per JEE (Main).
- (D) Percentage obtained in Mathematics subject at XII Class Examination.
- (E) Date of Birth, elder student will be given priority.

The other conditions of the notification dated 17.07.2013 shall remain same.

This bears the approval of HVC on file no. F(23)Exam. Conduct/2019/5.220 at para no. 9 dated 14.05.2019.

(30)  
(Sunita Daga,RAS)  
Registrar

C.C.to:

1. Joint Secretary, Technical Education Deptt., Govt. of Rajasthan, Jaipur
2. PS to HVC
3. Dean, FOEA/Dean, UD/Dean, Student Welfare/ Controller of Examinations/ Chief Proctor, UD, RTU Kota
4. PA to Registrar – to put up at the time of agenda preparation of Academic Council for reporting purpose.
5. Principal/Director- RTU Affiliated Engineering Colleges
6. Webmaster- to upload this amended notification on RTU website.

(50)  
(Sunita Daga,RAS)  
Registrar

Handwritten signature  
15-5-19

# RAJASTHAN TECHNICAL UNIVERSITY, KOTA

No.F(17)Acad./2010-11/ 9347-57

Date:- 16.07.2013

## Notification

17

As per approval of 13<sup>th</sup> Academic Council, following branch change rules shall be effective from session 2013-14

### Change of Branch Rules

*Rules for Change of Branch for the students effective from III semester B.Tech.*

#### ELIGIBILITY CRITERIA

The following will be the eligibility criteria for change of branch –

1. The student must have passed the B.Tech. I Sem. examination in all components in one attempt with at least 55% marks in the aggregate.
2. The student with back papers or whose result have not been declared due to any reason will not be considered for change of branch.
3. The student admitted under physically challenged category, ex-serviceman, PIO/NRI & Kashmiri migrant will not be eligible for change of branch.
4. In case any student has applied for re-valuation of his/her marks of I sem. B.Tech. and the result has not been received up to the time of change of branch then such a student will not be entitled for change of branch on the basis of his/her revised result (received after the change of branch has been affected).
5. No branch change shall be permitted from one shift to the other in colleges having two shifts permitted by AICTE.

#### PROCEDURE

1. Applications for change of branch will be invited by the Director/Principal of the respective Engineering Colleges immediately after the notification by the University.
2. The student will be required to fill up the prescribed application form enclosing therewith a photocopy of the B.Tech. I sem. examination mark sheet (copy of web result) of that year. The student can give as many preferences as possible.
3. A seat matrix shall be prepared by the respective college as per the details of the drop out students out of the students admitted in the previous year.
4. (a) Govt. aided colleges will prepare separate merit list and process for branch change in following categories (separate for female candidates):
  - (i) SC
  - (ii) ST
  - (iii) OBC
  - (iv) General Category
- (b) For private colleges, the list will be prepared on the basis of overall merit of the B.Tech. I sem. result. The list of students of branch change shall be submitted to University within 15 days of commencement of session (III sem.) or declaration of result of I sem. whichever is later.


Contd...2

5. Any surplus vacant seat of SC category shall be transferred to ST category and vice-versa. After this, surplus vacant seat of each category shall be added to general category. In this regard, guidelines/directions issued by Government from time to time shall be followed.
6. In a particular branch, the strength of students should not fall short of 75% of the enrolled students in the B.Tech. I sem. in that branch in that year.
7. Under no circumstances, due to change of branch, the number of seats in a particular branch in a college shall exceed the number approved by the AICTE to that colleges.
8. All students desirous of change of branch and who have applied for the same in time will be called for counseling and considered for change of branch as per merit and conditions laid down above (6&7). However, at the time of the counseling, if any student wishes to withdraw his/her application, he/she can do so in writing. In case any student does not present himself/herself for counseling his/her branch will be changed as per the candidate's preference given in the application form and according to merit.
9. No branch change is permitted against vacant TFWS seat. However, a TFWS student may seek branch transfer on non-TFWS seat, surrendering tuition fee waiver seat.
10. Following fee structure shall be applicable for various types of transfer :
  - (a) GAS to GAS - The student will continue to be in the GAS category after change of branch.
  - (b) SFS to SFS - The student will continue to be in SFS category after change of branch.
  - (c) GAS to SFS - The fee category of the student will be of SFS category.
  - (d) SFS to GAS - The student will continue to be in the SFS category. The SFS to GAS vacated by the student (of SFS category) will also be SFS seat.
11. In case of tie in merit, priority shall be given to students having more marks in theory papers.

  
REGISTRAR

Copy to following for information and necessary action:

1. Joint Secretary, Technical Education Deptt., Govt. of Rajasthan, Jaipur
2. All Heads of Offices, UCE-RTU, Kota
3. P.S. to HVC
4. P.A. to Registrar
5. Webmaster to post this order on RTU website for circulation to all affiliated Colleges.

  
REGISTRAR

OTC Uoos

Following branch change rules shall be effective for B. Tech batch coming in II Year in session 2019-20.

**CHANGE OF BRANCH RULES**

**Rules for Change of Branch**

**ELIGIBILITY CRITERIA:**

The following will be eligibility criteria for change of branch:

1. The change in branch would be performed subject to availability of vacant seats in the destination branch & with minimum **SGPA of 6.75** in I semester.
2. The student admitted under physically challenged category, Ex-serviceman, PIO/NRI & Kashmiri migrant will not be eligible for change of branch.

**PROCEDURE:**

1. Applications for change of branch will be invited by the Dean, Faculty Affairs/Chief Proctor of the University Departments, RTU, Kota after the result declaration of B. Tech I Sem.
2. The students will be required to fill up the prescribed application form enclosing therewith a photocopy of the B. Tech I sem. examination mark sheet/copy of web result of that year. The student can give as many preferences as possible.
3. A seat matrix shall be prepared by the office of Chief Proctor as per the details of the drop out students out of the student admitted in the previous year and vacancy.
4. (a) Separate merit list and process for branch Change in following categories (separate for female candidates) shall be prepared.
  - (i) SC
  - (ii) ST
  - (iii) OBC
  - (iv) General Category
5. In case of tie in merit among the students, priority for the branch change shall be given to the student on the basis of following order:
  - a) Total Grade Points earned in all the theory subjects in B Tech I Semester Examination. The grade points shall be calculated as per the table printed on the back page of University's marks sheet.
  - b) Grade points earned in Engineering Mathematics-I(1FY-2-01)
  - c) Merit of admission as per JEE (Mains).
  - d) Percentage obtained in Mathematics subject at XII Class Examination.
  - e) Date of Birth, elder students will be given priority.
6. Any surplus vacant seat of SC category shall be transferred to ST category and vice-versa. After this, surplus vacant seat of each category shall be added to general category. In this regard, guideline/directions issued by Government from time to time shall be followed.

AR(1)

017

AR(E)2

ILB Tech

09/7/19

- 6
7. In a particular branch, the strength of students should not fall short of 75% of the enrolled students in the B. Tech. I sem. in that branch in that year.
  8. Under no circumstances, due to change of branch, the number of seats in a particular branch in UD, RTU shall exceed the number approved by the AICTE.
  9. All students desirous of change of branch and who have applied for the same in time will be called for counseling and considered for change of branch as per merit and conditions laid down above (6&7). However, at the time of the counseling, if any students wish to withdraw his/her application, he/she can do so in writing. In case, any student does not present himself/herself of counseling his/her branch will be changed as per the candidate's preference given in the application form and according to merit.
  10. No branch change is permitted against vacant TFWS seat. However, a TFWS student may seek branch transfer on non-TFWS seat, surrendering tuition fee waiver seat.
  11. Following fee structure shall be applicable for various types of transfer :
    - a) GAS to GAS - The student will continue to be in the GAS category after change of branch.
    - b) SFS to SFS - The student will continue to be in the SFS category after change of branch.
    - c) GAS to SFS - The fee category of the student will be of SFS category.
    - d) SFS to GAS - The student will continue to be in the SFS category. The SFS to GAS vacated by the student (of SFS category) will also be SFS seat.
  12. In case of tie in merit, priority shall be given student having higher grades (total) in theory exams.
  13. A student would be able to change his/her branch of study in UG program in the second semester, based on the result of the First Semester, His/her registration in Third Semester would be in the branch under changed enrolment number and his/her earned credits would be accounted in the database under the new enrolment.

*sdt*  
DEAN  
FACULTY AFFAIRS

Copy to following for information necessary action.

1. PS to HVC
- ✓ 2. COE RTU, KOTA
3. PA to Registrar
4. All Heads of Department
5. Webmaster to post this order on UD, RTU website.
6. Notice Board,

*D. K. Math*  
DEAN  
0/ FACULTY AFFAIRS