



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Affiliated to RTU, Kota • Approved by AICTE & UGC under 2(f) • Accredited by NAAC and NBA

NOTICE

A meeting of Internal Quality Assurance Cell (IQAC) will be held on 30Nov, 2019 at 3:00P.M.in Conference Room, Admin Block, Poornima Institute of Engineering and Technology.

All the members are requested to kindly attend the meeting.

Convener (IQAC)
(Dr. Gautam Singh)

Dated: 26.11.2019

AGENDA

Agenda Item: 01: To confirm MoM of 5th IQAC, a meeting held on 23September, 2019in Conference Hall, PIET.

(Soft copy of last minutes is available with the coordinator (Annexure-I)

Agenda Item: 02:To keep follow up action and suggestion of the 5th IQAC meeting.

Agenda Item: 03:To consider proposal of compliance of NBA for Computer Science Engineering Department.

Agenda Item: 04: To Consider report of inter-college debate competition Manthan-2019

Agenda Item: 05:To consider a report of I mid-term examinations of I semester-2019

Agenda Item: 06:To consider academic plan of faculty/Department for Even Semester-2019-20

Agenda Item: 07:To consider report of annual day fest “Kalanidhi-2019” and prize distributions.

Agenda Item: 08:To present feedback of stockholders for academic process at PoornimaInstitute of Engineering and Technology.

Agenda Item: 09:To consider report of workshop on “Chemistry as building blocks for Engineering Scale Nuclear Power Reactor”, held on 11.11.2019

Agenda Item: 10:ToReview of NBA work of Civil Engineering Department.

Agenda Item: 11: To consider review work of International conference.

Agenda Item: 12: To present the Action Taken Report (ATR) of IQAC Meeting dated 23September, 2019

Agenda Item: 13:Any other item with the permission of the chair



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Minutes of Sixth Meeting of IQAC

The Sixth Meeting of IQAC was held on 30Nov, 2019 at 3.00 PM at Conference Room PIET.

The meeting was presided by Dr. Dinesh Goyal, Director and IQAC chairman. The following agenda were transacted in the meeting. The following members attended the meeting.

Present:

S.No.	Name	Designation
01	Dr. Dinesh Goyal, Director	Chairperson
02	Mr. Pushendra Mudgal, Assistant Director (PF)	Management Representative
03	Dr. Gautam Singh, Professor & Registrar	Convenor
04	Dr. Puneet Mathur, Sr. Administrative Officer	Member
05	Dr. Mukesh Chandra, Sr. Administrative Officer	Member
06	Dr. Pran Nath Dadhich, Professor (Civil Engineering)	Member
07	Dr. Sama Jain, Associate Professor (Chemistry)	Member
08	Mr. Deepak Moud, Assistant Professor (Computer Engineering)	Member
09	Ms. Mamta Sakpal, Assistant Professor (Computer Engineering)	Member
10	Mr. Manish Singhal, Assistant Professor (Electronics & Comm. Engineering)	Member
11	Dr. Pooja Gupta, Associate Professor (Civil Engineering)	Member
12	Ms. Priyanka Sharma, Assistant Professor (Electronics & Comm. Engineering)	Member
13	Mrs. Pooja Sharma, Assistant Professor (I Year Department)	Member
12	Mr. Akshansh Sharma, CS, III Year	Student Representative
13	Mr. Shubham Godika, Software Engineer, Metacube, Jaipur	Alumni Representative
14	Mr. Akhilesh Natani, Director, Appcino Technologies Pvt. Ltd., Jaipur	Industrialists/ stakeholders
15	Mr. Puneet Mittal, Co-Founder & CEO, Pratham Software, Jaipur	Industrialists/ stakeholders
16	Mr. Damodar Lal Sharma, P.A. to Director	Member, Office Staff

Note: Mr. Akhilesh Natani and Mr. Puneet Mittal could not attend the meeting.



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S.No.	Agenda	Outcomes
1.	To confirm MoM of 5 th IQAC, a meeting held on 23September, 2019in Conference Hall, PIET.	It was declared that minutes of IQAC meeting dated 23September, 2019 are confirmed and do not require any change.
2.	To keep follow up action and suggestion of the 5 th IQAC meeting.	The convener briefly discussed the actions taken on the meeting held on 23September, 2019 and suggested the required changes to the members.
3.	To consider proposal of compliance of NBA for Computer Science Engineering Department.	The recommendation for the compliance of theproposal of NBA in Department of Computer Science Engineering were made with measurements and fulfilling the criteria.
4.	To consider report of inter-college debate competition (Manthan-2019)	IQAC members expressed their satisfaction on inter-college debate competition (Manthan-2019)and its organization.
5.	To consider a report of I mid-term examinations of I semester-2019.	IQAC members expressed their satisfaction with the conduction of I Mid-Term examination of I Semester in various branches.
6.	To considerthe academic plan of faculty/Department for Even Semester-2019-20	Members found theacademic plan of faculty/Department for Even Semester-2019-20was satisfactory and could be implemented in the same in future too.
7.	To consider report of annual day fest “Kalanidhi-2019” and prize distributions.	IQAC members expressed their satisfaction on annual day fest “Kalanidhi-2019” and prize



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		distributions with a cross check of the previous suggestions.
8.	To present feedback of stockholders for academic process at Poornima institute of Engineering and Technology.	IQAC members opined that the feedback is satisfactory. Suggestions were noted.
9.	To consider report of workshop on “Chemistry as building blocks for Engineering Scale Nuclear Power Reactor”, held on 11.11.2019	IQAC members expressed their satisfaction on workshop on “Chemistry as building blocks for Engineering Scale Nuclear Power Reactor”, held on 11.11.2019 and took a review of the report presented to them.
10.	Review of NBA work of Civil Engineering Department.	IQAC members expressed their satisfaction on progress of NBA work of Civil Engineering Department and made some suggestions for effective implementations.
11.	To consider review work of International conference.	Members reviewed the progress of work related to International conferences.



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Action Taken Report with respect to IQAC meeting dated 23 September, 2019

S.No.	Resolution	Action Taken
1.	The Convener of IQAC circulated MoM of 5 th meeting to all the members for their comments. As there were no comments, it was declared by the chairman, IQAC the minutes are confirmed and approved	Recorded that no any other action was required and the MoM were approved.
2.	The convener briefly discussed the action taken on the meeting held on 23September, 2019. There was useful discussion and important suggestions were given on various points.	Actions were implemented and reviewed at every level.
3.	Account officer summarized audited financial statement of Poornima Institute of Engineering and Technology of Year 2018-19. Members expressed their satisfaction on the audited financial statement.	Recorded any other action was not expected.
4.	All department headsdiscussedabout course coverage. IQAC members expressed their satisfaction on course coverage.	Recorded any other action was not expected.
5.	Examination Department was present summary of I mid-term Examination of III, V and VII semester. IQAC Members expressed their satisfaction on report of examination department.	Some suggestions are accepted. Recorded any other action was not expected.
6.	Poornima Institute of Engineering and Technology organizedfaculty felicitation program on occasion of celebration Teacher's Day (5 Sept.).	Recorded any other action was not expected.
7.	The institute organized Engineer's Day (15 Sept.) at department level as well as institute level.	Recorded any other action was not expected.
8.	IQAC advised to all department heads to improve research and innovative activities for receiving more research grant (funds) from state and central government agencies.	Suggestions and recommendations wereapproved to take necessary action.
9.	Annual report of institute was discussed in house.	Annual report was presented



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	Members expressed their satisfaction on annual report.	before the members.
10.	Resolved to recommend that proposals of International Conferences at PIET. Conferences will be held in month march -20 <ul style="list-style-type: none">• International Conference on Smart Energy and Communication (ICSEC2020)• International Conference on Smart Innovations for Society (ICSIS 2020)• International Conference on Smart Infrastructure & Environment (ICSIE 2020)	Actions related to the proposal were implemented with the consent of the members.

The meeting ended with vote of thanks.

Convener (IQAC)

(Dr. Gautam Singh)

Chairman (IQAC)

(Dr. Dinesh Goyal)