



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY



Student Activities Policy

ISI-2, RIICO INSTITUTIONAL AREA, SITAPURA, JAIPUR-302022 (RAJASTHAN), INDIA

Student Activities Policy

Purpose:

The purpose of this policy is to provide guidelines and regulations for organizing and participating in student activities at Poornima Institute of Engineering and Technology (PIET). Student activities are an integral part of the college experience and play a crucial role in the personal and professional development of students. This policy aims to ensure the smooth functioning, safety, and success of all student-led activities while promoting a vibrant campus culture.

Scope:

This policy applies to all students, faculty, staff, and organizations affiliated with Poornima Institute of Engineering and Technology.

Policy:

Types of Activities:

- **Academic Activities:** These include seminars, workshops, conferences, and academic competitions organized by departments or student societies to enhance academic knowledge and skills.
- **Cultural Activities:** Events such as cultural festivals, talent shows, music concerts, and dance performances aimed at promoting diversity, creativity, and cultural exchange.
- **Sports Activities:** Inter-departmental and inter-college sports tournaments, friendly matches, and recreational sports activities to encourage physical fitness and teamwork.
- **Social and Community Service Activities:** Initiatives focused on community engagement, social responsibility, and outreach programs aimed at addressing social issues and promoting positive change.
- **Recreational Activities:** Leisure activities, movie screenings, picnics, and other recreational events to foster relaxation, stress relief, and social interaction among students.

Organization and Management:

- **Student Council:** All student activities must be organized through registered student Council or clubs approved by the college administration.
- **Event Planning:** Students must submit a detailed event proposal outlining the purpose, budget, logistics, and risk assessment to the Student Activities Committee for approval at least two weeks prior to the scheduled date.
- **Faculty Advisor:** Each student organization must have a designated faculty advisor who will provide guidance, support, and oversight throughout the planning and execution of activities.

- **Budget and Funding:** Student organizations may apply for funding from the Student Affairs Office to cover expenses related to organizing activities. Proper financial documentation and accountability are required for all expenditures.

Code of Conduct:

- **Respect and Inclusivity:** All participants must adhere to the college's code of conduct and demonstrate respect for diversity, inclusivity, and mutual understanding.
- **Safety and Security:** The safety and well-being of all participants are paramount. Organizers must implement necessary safety measures and comply with college policies regarding venue safety, crowd management, and emergency preparedness.
- **Alcohol and Substance Use:** The consumption of alcohol or illegal substances is strictly prohibited during college-sponsored activities. Violators will be subject to disciplinary action.
- **Compliance with Laws:** All activities must comply with local, state, and national laws, as well as college policies and regulations.

Promotion and Publicity:

- **Publicity Guidelines:** Student organizations must follow approved guidelines for promoting activities through college-approved channels, including social media, posters, and newsletters.
- **Branding and Sponsorship:** Any use of the college's name, logo, or branding materials for promotional purposes must be approved by the college administration. External sponsorship must also be disclosed and approved in advance.

Evaluation and Feedback:

- **Post-Event Evaluation:** Following each activity, student organizers must submit a post-event report evaluating the success, challenges, and lessons learned. Feedback from participants and stakeholders should also be collected and analyzed.
- **Continuous Improvement:** The college administration will review feedback and recommendations to continually improve the quality and impact of student activities.

Enforcement:

Violation of this policy may result in disciplinary action, including but not limited to warnings, fines, probation, suspension, or expulsion, depending on the severity of the offense and the discretion of the college administration.

Amendments:

This policy may be amended or updated as necessary by the college administration to reflect changes in college priorities, regulations, or best practices.

Conclusion:

In fostering a dynamic and enriching college experience, Poornima Institute of Engineering and Technology recognizes the vital role that student activities play in shaping the holistic development of our student body. By upholding the principles outlined in this policy, we commit to providing a supportive environment where creativity, diversity, and community engagement thrive. Together, let us embrace the spirit of collaboration and innovation as we embark on this journey of learning and growth.