



# POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY



## ADMISSION POLICY

## Admission Policy

**Introduction:** To be eligible for admission, candidates must meet the minimum educational qualifications specified by the REAP . These qualifications typically include a minimum percentage in the qualifying examination, such as the 10+2 board exams or equivalent. Additionally, candidates may be required to appear for entrance exams, such as the Joint Entrance Examination (JEE Main ).

### Admission Process\*

The Centre of Electronic Governance will be conducting REAP for the admission of candidate to B.Tech program.

- Admission through REAP will be through two streams – JEE Main and Class 12 qualifying marks.
- Counselling of REAP will be conducted in three rounds and a special round.
- The registration will commence in the starting of first round of counselling and candidates will be able to attend all three rounds.
- The candidates who wish to take admission through REAP must fill the application form
- The last date of payment of application fees and submission of application form will be in the last week of June.
- The I Round of counselling will be for the candidates not belonging to Rajasthan, Ex-servicemen and PwD candidates.
- The II Round of counselling will commence as scheduled by REAP for the candidates belonging to the state of Rajasthan.
- The III Round of the counselling will be the upward movement will commence as scheduled by REAP and if the seats remain as vacant, then the special round of counselling will be conducted.

The admission process for Rajasthan Engineering Admission Process (REAP) has recently released a list of significant events. These events encompass registration, completion of applications, and release of merit list, counseling, and more. To stay updated, candidates are advised to frequently visit the official REAP website and refer to the provided guideline. This guideline not only furnishes the dates and deadlines for each event but also offers instructions for registration and application. Additionally, it outlines the criteria for the merit list. By regularly checking the website and adhering to the guideline, candidates can effectively organize themselves and enhance their prospects of securing admission to engineering colleges in Rajasthan.

### REAP ELIGIBILITY CRITERIA

| S. No | Particulars            | Details  |
|-------|------------------------|--|
| 1     | Entrance Exam          | Qualified candidates of JEE Main or 10+2   |
| 2     | Academic qualification | <ul style="list-style-type: none"><li>• Passed 10+2 examination with Physics and Mathematics as compulsory subjects for Computer Science &amp; Engineering, Computer Science Engineering (Regional) Computer Science(IoT, AI, Data Science) and Artificial Intelligence &amp; Data science.</li><li>• Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the above subjects taken together.</li></ul> <p style="text-align: center;">OR</p> |

|   |                 |   |
|---|-----------------|---|
|   |                 | <ul style="list-style-type: none"> <li>Passed Diploma (in Engineering and Technology) examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.</li> </ul> |
| 3 | Medical Fitness | <ul style="list-style-type: none"> <li>Candidates must meet the standards for the medical fitness such as height, weight, and hearing. Candidates must produce a Medical Fitness Certificate</li> </ul>   |

### SEAT MATRIX AND RESERVATION:

The seats available for admission would be notified separately on web portal. However the reservation of seats as prescribed by the Government of Rajasthan and received from Secretary department of technical education, the reservation on all types of seats (self-financed and Govt. aided seats) in Autonomous Engineering Colleges of Government of Rajasthan/Constituent College of Government Universities, Government Universities and Private Technical Institutes (Except Management Quota) will be made subject to the prevalent statutory provisions of the State of Rajasthan viz. 16% for SC candidates, 12% for ST candidates, 21% for candidates belonging to non-creamy layer OBC category1 , 10% for Economical weaker section (EWS) candidates2 and 5% for candidates belonging to non-creamy layer MBC category3 .

As per the state government order no. F1(6)/Tech.Edu. /1999 Jaipur, the 45% seats of prescribed 12% ST quota will be reserved for TSP in all institute where ST reservation is available. The candidates who belong to notified TSP areas and come under ST reservation will be eligible under this quota. Provision will also be made for horizontal reservation of: 5% for candidates belonging to person with special ability (PwD) 25% for women in their respective reservation category and 3% for dependents of Ex-servicemen category. (50% of the reserved seats in this category are earmarked for the girls).Priority of the defence person/Ex-Servicemen is as per guidelines of REAP.

**Supernumerary seats for Kashmiri Migrants (KM) and Kashmiri Pandits /Kashmiri Hindu Families (Non-migrants) for B.Tech. courses:** - As per the Order/File No. AICTE/P& AP/ Misc /2020/ of AICTE dated 06/10/2020 additional 5% of AICTE approved intake capacity per Course/ branch (over and above sanctioned seats) will be reserved for Kashmiri Pandits /Kashmiri Hindu Families (Non-migrants) and for Kashmiri migrants.

**Supernumerary seats under Tuition fees waiver scheme (TFWS) for B.Tech course: - Requirements and Eligibility for TFWS seats**

- Sons/ Daughters of parents whose annual income from all sources does not exceed ₹. 8.00 Lakh.
- The Waiver is limited to the Tuition Fee as approved by the State Level Fee Committee for Self Financing Institutions and by the Government for the Government/ Government aided Institutions/Constituent College of Government Universities and Government Universities. All other Fees except Tuition Fee shall have to be paid by the beneficiary.

**Admission Procedure TFWS:**

- Under this Scheme, up to a maximum of 5% of "Approved Intake" per Course shall be available for this admission. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to such Course(s) in an Institution, where a minimum of 50% of "Approved Intake" are filled up in last Academic year

- The Competent Authority to affect this admission is the State Government/ UT or its designated authority.
- In the event of non-availability of students in this category, the same shall not be given to any other category of candidates.
- The State Admission Authority shall invite applications under this category; make a separate merit list for this category and effect admission on the basis of the merit list so generated.
- The Institutions shall publish in their Brochure and Web site the details of this scheme.
- Competent Authority for admission shall submit a separate list of the students admitted under this category to the Institution to which they are admitted for compliance.
- A letter in this respect shall be issued by the Competent Authority for admission to each beneficiary student admitted under this scheme and he/ she shall not be allowed to change the Institution/ Course under any circumstances.
- The Institutions shall also display information regarding admitted candidates in their Website for information to the students and other stakeholders.

**Management and Out of State quota:**

Admission against 15% of AICTE approved intake (excluding the supernumerary seats) is allowed under **management seats** in private colleges and will be completed latest by last date specified in REAP schedule as per guidelines issued by Convenor REAP in this regard. 15% of AICTE approved intake (excluding the supernumerary seats) is allocated under **Out of State (Out of Rajasthan)** quota in private engineering institutions, self-finance courses in Autonomous Engineering Colleges of State/Centre Government, Constituent Engineering Colleges of Govt universities, Government universities, for the candidates not having Rajasthan state Domicile. It is also proposed that seats remain vacant (Unfilled) after completion of admission in this Out of Rajasthan round /quota will be merged in open category for Rajasthan state candidates for subsequent **centralised counselling rounds**.

**VALIDITY OF ADMISSION:** Admission of the candidate will be provisional till the eligibility/enrollment certificate is issued by the concerned University. For the reasons to be recorded in writing, if the Convenor, REAP suspects that a particular candidate has obtained a certificate by mis-representing or concealing the material facts, the matter will be referred to the competent authority for necessary action. On receipt of the report, the Chairman, SLC for REAP would take the final decision regarding the admission of the candidate. His / Her admission will be treated as provisional during this period. The decision of the Chairman, SLC for REAP would be final and binding to the college/ candidate. Permission to participate in REAP counseling shall not guarantee for fulfilling eligibility criteria for admission and only the eligible candidates will be considered for counseling and subsequent admission as per norms.

**DEPOSITION OF INSTITUTE'S FEES AND ORIGINAL DOCUMENTS:**

At the time of reporting in the allotted institute, the candidates will have to show all original documents, certificates and receipt of registration cum application form fee along with provisional seat allotment letter generated by REAP web portal. The candidate is also required to deposit a self-attested copy of all the documents. The institute admission authority of the allotted/participating institute would thoroughly check the documents and other required certificates. The designated admission authority of the allotted/participating institute would make arrangements for the online reporting of the candidate at the institute. The candidate should ensure that the "check candidate status" on the REAP web portal (after candidate's login) is displayed as "Reported". If the admission is granted, the amount deposited by the candidate at the reporting institute in lieu of the fee would be returned/ refunded back by the institute as per the guidelines of AICTE, New Delhi, if candidate wishes to withdraw his/her admission.

Documents to be carried at the time of reporting Candidates shall carry the following documents at the time of reporting to the allotted institute:

1. Printout of provisional seat allotment letter taken from the REAP web portal using their login details. Candidate should paste their recent color photographs on the Application cum Registration form with one additional colored photograph with them.
2. DOCUMENTS REQUIRED BY RAJASTHAN TECHNICAL UNIVERSITY FOR ENROLMENT

| Document   | Essential / Desirable             |
|--|-----------------------------------|
| Aadhar Card/Aadhar Receipt                               | Essential                         |
| X Mark sheet   | Essential                         |
| XII Mark sheet and/or Admit card                         | Essential                         |
| 6 Passport size photographs                              | Essential                         |
| Domicile Certificate (if you are from outside Rajasthan) | Essential                         |
| JEE Score Card   | Essential (If appeared)           |
| T.C.   | Essential at the time of joining  |
| Migration  | Essential at the time of joining  |
| Photocopy of student passport, driving license           | Desirable and if available        |
| Photocopy of PAN Card and Aadhar Card of parents         | Desirable                         |
| Income Certificate/ EWS                                  | If annual income less than 8 lacs |

Candidates need to deposit requisite fee (amended time to time) as decided by the State Level Fee Committee/ Technical Education Department along with self-attested copies of all documents to the reporting institute at the time of reporting. The candidates are advised not to deposit their original documents at the first reported institute at the time of first reporting. However all the candidates are required to deposit all their original documents at the last/final reporting institute, failing which their admission would be deemed, cancelled without any notice/intimation and their seat would be treated as vacant. The original documents will be returned by the respective College/institute after the enrolment by the concerned University.

**WITHDRAWAL OF ADMISSION:** If a candidate wishes to withdraw his/her admission, Candidate has to apply online through REAP portal for the withdrawal of admission. The candidate should surrender the provisional seat allotment letter with an application for seeking cancellation on or before the specified date. The institute has to online endorse the withdrawal of the candidate's admission. The candidate should ensure that the "check candidate status" on the REAP web portal (after candidates' login) is displayed as "Admission withdrawn/cancelled on request of the candidate". If a candidate withdraws his/her admission on or before the specified date, he/she will get the refund from the allotted institute only as per AICTE guidelines.

**NOTE:** Any changes in the Schedule for any of the academic related activities as notified by the Council from time to time are binding on all the participating Institutions.

**REFUND OF FEE:**

This would be in accordance to the AICTE guidelines in the Annual Process Handbook for the sessions and any subsequent amendments made thereon. Candidate has to apply online through REAP portal for the withdrawal of admission and will take necessary withdrawal slip duly signed and sealed by principal/nodal officer of the respective institute.

**INTERNAL SLIDING (At Institution Level):**

The candidate needs to apply for the Internal Sliding in the allotted institute according to the declared time schedule which will be notified separately. The list of the candidates who wish to participate in Internal Sliding would be displayed at respective institute. The Internal Sliding will be carried out by the respective institutes according to REAP rules for Internal Sliding.