



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

An Autonomous Institution approved by RTU, AICTE & UGC • NAAC 'A' Accredited

PIET/ADMIN/2025-26/AT/CR/138

November 08, 2025

CIRCULAR

Subject: Publication of Academic and Examination Policy for Autonomous Batches (Admitted from Academic Year 2025–2026 Onwards)

This is to inform all students, faculty members, and stakeholders that, duly approved by the Academic Council & Board of Governors, “Academic and Examination Policy” (Session 2025–26 onwards) of Poornima Institute of Engineering & Technology (PIET), Jaipur, is now published on the Institute website for reference and implementation from 09.10.2025 onwards.

The Academic and Examination Policy outlines the complete framework governing the functioning of Poornima Institute of Engineering & Technology, under autonomous status, effective for all batches admitted from Academic Year 2025–26 onwards.

It provides comprehensive guidelines related to:

- Governance of Academic Autonomy: Composition and functioning of the *Board of Governors, Academic Council, Boards of Studies, Examination and Finance Committee* in alignment with UGC and RTU norms.
- Academic Framework: Course structure, credit system (as per NEP 2020 and CBCS model), academic calendar, minimum instruction days, attendance regulations, and award of degrees.
- Evaluation & Examination Scheme: Transparent & Structured Continuous Internal Evaluation (CIE), End Semester Examination (ESE), and detailed grading and promotion system.
- Special Provisions for:
 - UG Degree with Honours
 - Minor Degree Program in various disciplines
 - Internship and Capstone Project policies
 - Online learning and credit transfer through SWAYAM/NPTEL
 - Policies for branch change, revaluation, grace marks, and improvement exams

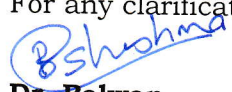
This policy document reflects the vision and mission of PIET — to promote academic excellence, innovation, transparency, and accountability in all institutional processes, in full compliance with the guidelines of UGC, AICTE, and RTU, Kota.

All faculty members and students are advised to carefully read and adhere to the provisions of this policy to ensure smooth academic and examination operations.

The document is available for download in the “Administration → Rules & Regulations → Policies”/ “Autonomous Institute → Policies” section on the Institute website:

🌐 www.piet.poornima.org/www.poornimainstitute.edu.in

For any clarification, please contact the Office of Registrar or Controller of Examinations (CoE).


Dr. Balwan
Registrar



Copy to:

- Chairman, Board of Governors, PIET
- Chairman Academic Council & Director, PIET
- DSW Office, PIET
- Controller of Examinations
- All Heads of Departments

- IQAC Convener
- Proctor Office
- Website In-charge (for uploading)
- Notice Boards

ISI-2, RIICO Institutional Area, Sitapura, Jaipur-302022 (Rajasthan)

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