



POORNIMA

INSTITUTE OF ENGINEERING & TECHNOLOGY

Promoted by Shanti Education Society, Affiliated to Rajasthan Technical University & Approved by AICTE

PIET/ADMIN/2024-25/1040

July 11, 2024

Library Committee

The library has an advisory committee which comprises of Chairman, coordinator, Chief Librarian and the Members from all departments. The duties of the committee include formulation of policies and strategies for the development of the library services and facilities.

Roles & Responsibilities

- Plans and recommends the annual budget.
- Reviews Library readership dept-wise.
- Frames rules and regulations and other policies for the smooth operation of the library system.
- Organizes orientation programmes for students on various e - resources available in the library, utilization of library software and databases.
- Organizes book exhibitions in the college campus in association with publishers.
- Conducts annual stock verification and approves annual reports etc.,
- Security of Library properties, Management and utilization of e – resources.
- Conduct of seminars and workshops on library resources and services.
- Conduct of Biannual meetings in the month of July and December.
- Updation of books and e – journals, seeking feedback on library functions from readers.

S.No	Position (Chairman /Member)	Department	Designation	Name	Email-ID
1	Chairperson	Administration	Principal & Director	Dr. Dinesh Goyal	principal.piet@poornima.org
2	Member-1	Administration	Registrar	Dr. Gautam Singh	registrar.piet@poornima.org
3	Member-2	Computer Engineering	Assistant Professor	Ms. Shikha Gautam	shikha.gautam@poornima.org
4	Member-3	Artificial Intelligence & Data Science	Associate Professor	Dr. Uday Pratap	uday.pratap@poornima.org
5	Member-4	Applied Sciences	Associate Professor	Dr. Bhanu Pratap	bhanu.pratap@poornima.org
6	Member-5	IOT	Associate Professor	Dr. Madhav Sharma	madhav.sharma@poornima.org
7	Member-6	Library	Librarian	Mr. Ashok Sharma	ashok.sharma@poornima.org
8	Member-7	Library	Assistant Librarian	Mr. Hans Raj Meena	hansraj.meena@poornima.org
9	Member-Secretary	Library	Chief Librarian	Ms. Suman Jain	suman.jain@poornima.org

Dr. Dinesh Goyal
Principal / Director

Principal
Poornima Institute of
Engineering & Technology